The Chartered Institute of Logistics and Transport

SRI LANKA

ANNUAL REPORT - 2013

The Chartered Institute of Logistics and Transport

COUNCIL-2013

Office Bearers

Chairman	:	Romesh David, CMILT
Vice Chairman	:	Niral Kadawatharatchie, CMILT
Vice Chairperson	:	Namalie Siyambalapitiya, CMILT
Vice Chairperson	:	Gayani de Alwis, CMILT
Immediate Past Chairman	:	Prof Amal S Kumarage, FCILT
Secretary	:	Channaka de Alwis, CMILT
Treasurer	:	Upaliee Gunawardena, CMILT

Members

Rohaan Abeywickrema, Hon. FCILT
Saliya Senanayake, FCILT
H. A. Premaratne, FCILT
M. A. Jeffrey, FCILT
Dr Indika Sigera, CMILT
Capt. D. J. Amarasuriya, CMILT
Capt. Lasitha Cumaratunga, CMILT
Amal Rodrigo, CMILT
Ajith Ekanayake, CMILT
Upali de Zoysa, CMILT
Nujith Samarawickrama, CMILT
Ali Kamil, CMILT
Chaminda Perera, CMILT
Ravi Edirisinghe, CMILT
Anoma Ranasinghe. CMILT
Nishantha Fernando, MILT
Niles Perera

Secretariat

Secretary General : Maj Gen (Retd) Lionel Aluvihare

CILT SRI LANKA COUNCIL 2013

Seating (Left to Right) – Mr Channaka De Alwis (Honorary Secretary) Prof. Amal Kumarage (Imm Past Chairman- Member), Mrs Namalie Siyambalapitiya (Vice Chairperson) Mr Niral Kadawatharachchi (Vice Chairperson) Mr Romesh David (Chairman) Mrs Gayani De Alwis (Vice Chairperson) Mr Saliya Senanayake, IVP (Member) Mr Rohan J Abeywickrema (Member)

Standing (Left to Right) – Major General (Retd) Lionel Aluvihare (Secretary General) Mr Upali De Zoysa (Member) Mr H. A. Premaratne (Member) Dr. Indika Sigera (Member) Capt. D J Amarasuriya (Member), Mrs Anoma Ranasinghe(Member) Capt. Lasitha Cumaratunga (Member) Mr Ajith Ekanayake (Member) Mr Nishantha Fernando(Member) Mr Ali Kamil (Member) Mr Nujith Samrawickrama(Member) Chaminda Perera (Member), M.A. Jeffrey (Member)

Not Present- Mr Upali Gunewardena (Honorary Treasure) and Mr Niles Perera (Member)

Chairman's Message

Dear Chartered Fellows, Chartered Members and Members

It gives me great pleasure to present Members of the Institute with this Annual Report for 2013 together with the audited financial statements of the Chartered Institute of Logistics & Transport, Sri Lanka (CILT SL), on behalf of the Council. The year 2013 was another successful year for the Institute and one that was full of a diverse range of activities among every strata of membership.

In what was undoubtedly the highlight of the year, we were proud to host and successfully conclude the CILT Global Convention - 2013 in Colombo in great style and I believe to the entire satisfaction of all participating Delegates, the Council of Trustees, the International Management Committee led by the Chairperson of CILT, Dr. Dorothy Chan and last but not least, the International Secretariat in London, headed by Keith Newton. The Convention 2013 in Colombo was the result of a successful hosting bid made in 2011 followed by meticulous planning spanning over 12 months, between the CILT International Secretariat and our own CILT Sri Lanka Secretariat led by Maj. Gen. (retd.) Lionel Aluvihare. This well planned preparation was the key to an outstandingly successful event that drew an unprecedented number of over 120 foreign delegates and spouses from an array of continents and nations including the UK, Ireland, Africa, the Middle East, India, Pakistan, Bangladesh, Singapore, Hong Kong, Australia, New Zealand and North America. Several members of CILT Sri Lanka too displayed a keen interest in the sessions and were enthusiastic and whole-hearted participants despite the expense and the Council and I were deeply appreciative of that. Judging by the feedback both internationally and locally, the sessions were certainly a productive and wonderful experience for all participants and certainly set a high benchmark for future CILT Global Conventions.

The 2013 Convention in Colombo witnessed the global launch of CILTs gender based initiative, 'Women in Logistics & Transport' (WiLAT). As a prelude to the global launch of WiLAT, CILT Sri Lanka became one of the first Territorial Organisations to establish its own WiLAT chapter when WiLAT Sri Lanka was inaugurated earlier in the year, in March 2013. The driving forces behind this were our two indefatigable Vice Chairs, Gayani de Alwis and Namalie Siyambalapitiya, under whose stewardship WiLAT Sri Lanka has a blooming membership who have already held two hugely successful events in 2013 and 2014. Given the enthusiasm we have seen first-hand among the women in the industry here at the advent of this chapter, I have every confidence that WiLAT Sri

Lanka will continue to grow from strength to strength with the support of future Councils and under the leadership of Gayani and Namalie.

The CILT Sri Lanka International Conference is the regular signature calendar event and this year was held in conjunction with the International Convention in June 2013. Joining the two events proved to be an unqualified success with our Conference drawing over 300 participants including international delegates and thus breaking all previous records. The Conference organizing committee under the committed leadership of Niral Kadawatharatchchi (CILT Sri Lanka's only male Vice Chair!), worked extremely conscientiously to source a variety of excellent presenters arising from which all participants benefitted from sessions that were rich with diverse content and lively discussion. I have no doubt that this annual event will continue to be keenly anticipated by members and industry participants alike, whilst also proving to be a valuable source of income to help offset the recurring costs incurred by CILT Sri Lanka.

Members of the CILT SL Young Professionals Forum (YPF), led by Nishantha Fernando, winner of CILT International's "*Young Achiever of the year-2013*" award, also contributed meaningfully to the Global Convention in Colombo, with a symposium of findings of research work done on areas of public transport, maritime transport, aviation and supply chain management. The symposium was attended by a large number of YPF Members in Sri Lanka and overseas, industry personnel and academics. Bedside this symposium the YPF had an active year with two very well planned 'public' events, "*Future of Young Professionals in the Transport & Logistics Industry"* and "*Young Professional's Challenge* which was also a research presentation of sorts. Another initiative of the YPF was a workshop on "*How to Build an Effective Leader within Yourself*" conducted by Mr Rayhan Wanniappa, Deputy Director at the Civil Aviation Authority of Sri Lanka and a former District Governor of the Colombo Toastmasters club. All these events were well attended by enthusiastic young audiences. The YPF has elected an executive committee for the next two years to ensure continuity and commitment and is certainly poised to provide a valuable conduit of young and eager members to the ranks of CILT SL.

The John Diandas Memorial Fund, set up in 2012 consequent to a very generous donation by Mrs Chandra Iddamalgoda, offers financial grants to post graduate scholars in Logistics and saw its first grantee, Janaka Weerawardena receive his scholarship at the opening ceremony of the 2013 Global Convention. The grant, which runs for a twelve month period, was in recognition and support of his research work on "*Integrated Transport Network Planning for Urban Areas*" for his PhD. The other significant milestone with respect to the commemoration of Mr John Diandas' contribution to the transportation industry in Sri Lanka was the launching of a book with a collection of all the presentations over the past decade of the annual John Diandas Memorial Lecture series. The book was compiled by Prof. Amal Kumarage and Namalie Siyambalapitiya and will prove to be a valuable contribution by the Institute to current and future scholars in transportation and logistics.

It is with regret that I report that two of the other institutionalized annual calendar events of the Institute, the P B Karandawela and L S De Silva Memorial lectures were

not held in 2013 due to unavoidable circumstances. The P B Karandawela Memorial has since been held in 2014 and I am confident that the L S De Silva Memorial will also be held this year, on schedule. The Corporate Partnership Programme continued during the year with almost all founding members renewing their partnership with the Institute. The Council and I are thankful for the support of our Corporate Partners, who frequently and unhesitatingly come forward to support the professional development initiatives of the Institute.

The Education and Accreditation sub-committee was active during the year as the first ever Certificate Course in Aviation Management was offered by the Sri Lankan Airlines International Aviation Academy in collaboration with CILT SL. The sub-committee also undertook a re-accreditation audit of CINEC who continue to be the only accredited education services provider in Sri Lanka offering CILT programmes. Efforts are presently underway to move ahead with the accreditation of at least two more service providers who have expressed a keen interest in offering different CILT professional education courses. A comprehensive accreditation manual compiled by members of the sub-committee paved the way for CILT International with the concurrence of the Council of Trustees to confer the authority to establish accreditation panels consisting of suitably qualified and trained local experts – another landmark achievement in the recent history of CILT SL.

In the area of Membership, the Council concentrated on agreeing upon a uniform set of standards and criterion based on which future applicants for various grades of membership would be evaluated. I must record with gratitude the sterling effort that Prof. Amal Kumarage put into fine tuning this endeavour which culminated in a very clear and concise document that assisted with the appointment of over 50 new members during the year and will serve CILT SL very well in the years ahead. I would like to thank our affable Hony. Secretary, Channaka De Alwis for his steady hand on the tiller with respect to membership services and also thank the Secretariat led by Lionel Aluvihare for making seemingly light work of a remarkable work load. Lionel, Maryse and the team are always available to Council and Members alike and nothing is ever too difficult. Thank you!

I would also like to thank Saliya Senanayake for his valuable and unhesitating support to the Council and me personally throughout my tenure as Chairman. He has served on Council throughout his three year term as an International Vice President (IVP) of CILT and I am confident he will continue to give of his best to future Councils and CILT globally. As a Territorial Organization, CILT SL were requested by CILT International for a nominee to serve on the International Management Committee (IMC) in the slot vacated by Saliya and I am pleased to inform you that the Council were unanimous in our choice of Amal Kumarage for this position. Whilst congratulating Amal on the appointment I wish him all the very best during his tenure as an IVP serving on the IMC of CILT.

Our thanks and appreciation also to the Council of Trustees for the confidence they have reposed in the Council of CILT SL; Dr. Dorothy Chan, President of CILT International, the members of the International Management Committee and Keith Newton, Ceri

Williams and Jon Harris at the International Secretariat for the support and encouragement given to Sri Lanka during the last two years. I am certain this will continue in the years ahead and we on our part, look forward to contributing more and more to the CILT global organization in the future.

Last but certainly not least, I would like to conclude by thanking my colleagues on the Council for their very generous support and for willingly giving of their time and energy in all activities of the Institute in the year that has passed. I have tremendously enjoyed my two years at the helm of this wonderful Territory and move on with the confidence that CILT Sri Lanka is looking to the future with a great deal of optimism under a new leadership and Council that will deliver even greater value to Members all levels. I also thank you, our Members, for your support to the Council and to me and ask for your continued interest and involvement in the affairs of your Institute.

I wish CILT SL and the incoming Council every success in the year ahead.

Romesh M David
Chairman

20th March 2014

About Us – CILTSL

The Institute which has functioned in Sri Lanka since 1960 was incorporated as the Chartered Institute of Transport (CIT) by an Act of Parliament in the year 2000. Following the renaming of the Institute globally, it was renamed as the 'Chartered Institute of Logistics and Transport (CILT), Sri Lanka' in 1999. It has a current membership of 1150 accredited professionals and students in the sphere of transport and logistics.

The principle purpose of the Institute is "To promote and encourage the art and science of Logistics and Transport". The Institute pursues this objective through its membership, its tutelage of aspirant professionals in transport and logistics and by providing a universally accepted professional identity to its members.

The Institute offers an opportunity to those engaged in Logistics and Transport to access requisite expertise to enhance their knowledge and skills. The CILT collaborates with recognized institutions of higher learning to provide continuing professional development by widening learning opportunities in the required disciplines. It sets the criteria and standards of assessment in professional examinations in Transport and Logistics.

The Institute is acutely conscious of its responsibility to the nation as the principal advisory, regulatory and pioneering professional body in the field of Transport & Logistics. The CILT is committed to set value driven industry standards and measurable performance.

A Glimpse in to History

Professional activity related to Transport was assigned to an Honorary Corresponding member of the Parent Institute in London before the founding of the Sri Lanka Chapter of the CILT. The then General Manager of Railways was the Honorary Corresponding Member in Sri Lanka in the 1960's. He was succeeded by Eng. L. S. De Silva who was appointed Corresponding member in the 1970s.

Encouraged by the expansion of membership in Sri Lanka as witnessed in the following decade, a group of Sri Lankan pioneers in the profession launched an initiative to form a Sri Lanka Chapter to promote and engage in professional activity related to transport and logistics. The Honorary Correspondent responded to the initiative and obtained the consent of the Parent body to form the Sri Lanka section of the Chartered Institute of Transport in 1984.

The Founder Chairman of the Sri Lanka Section was Mr L. S. De. Silva who was the retired Additional General Manager (Technical) of the Sri Lanka Railways. From these embryonic days, the Sri Lanka section commenced regular presentations and discussions on transport centric topics. The events were organized by the Chartered Institute of Transport in Sri Lanka as it was then known.

The professional development programmes enabled participants to enhance their knowledge and skills. In addition they offered a conducive environment for furthering a disciplined interest in the profession.

Many of the members of the Institute such as Rohan Abeywickrema, Ms Mandrie Sahabandu, Vernon Rosairo, H.A.Premaratne, F.D.C.Wijesinghe, John Diandas, Prof

Dayantha Wijesekera, were actively involved in the affairs of the local chapter of the Chartered Institute of Transport.

In later years, Prof Amal Kumarage contributed immensely on behalf of the Institute, towards formulating a Highways and Transport Policy. Saliya Senanayake and Prof Amal Kumarage played leading roles during their tenures as Chairmen working towards elevating Sri Lanka from Branch to Territorial status. This was achieved in 2012 and was a milestone in the unfolding story of CILT SL. Rohan Abeywickrema and Saliya Senanayake, both Past Chairmen of CILT SL have had the distinction of serving as Internationals Vice Presidents.

Territorial Status.

The Council of Trustees of The Chartered Institute of Logistics and Transport (CILT), the International body announced the elevation of the status of CILT Sri Lanka from a Branch to a Territory at the Annual General Meeting held in Birmingham UK from 11th to 14thJune 2012. Romesh David, Chairman of CILT SL, accepted the Territorial award on behalf of Sri Lanka from HRH Princess Anne, who represented HM Queen Elizabeth II, Patron of the Institute. Sri Lanka thus became the first Branch to be elevated to Territorial status in the Institute.

CILTSL began functioning as an independent Territory of CILT with effect from 01 January 2013. Despite the relatively small size CILTSL is now on equal standing with other Territories such as the United Kingdom, Hong Kong, Singapore, Malaysia, Australia, and New Zealand.

CILTSL has the authority to elect its own membership and to determine and enforce conditions for admission of members. It is also authorised to accredit educational institutions and conduct educational programmes.

Global Convention 2013.

The hosting of the Global Convention 2013 was the major activity during the year under review. The bid made by SL Branch in 2011 was sanctioned by the IMC and a Sub Committee was appointed to make the preliminary arrangements. It comprised of the following**.**

- Romesh David - Chairman
- Niral Kadawatharatchie
- Channaka De Alwis
- Capt. Lasitha Cumaratunga
- Gayani De Alwis
- Ali Kamil
- Amal Rodrigo

This committee laid the foundation for a well-executed global convention, closely liaising with the CILT Secretary General from the beginning of the year 2013. The committee succeeded in organizing the convention 2013 from 02 June to 04 June 2013 at the Hotel Kingsbury Colombo to the highest standard expected of a Global Professional Convention. The high point of the convention was the formal induction of Dr Dorothy Chan FCILT, as the first ever woman to preside over CILT in its 90+ year history and the global launch of CILT's gender based initiative, 'WiLAT' [Women in

Logistics and Transport] under the patronage of the first female President of the Institute. The convention was attended by more than 80 delegates from member countries with the largest contingent from Nigeria. Full details of the 2013 Convention including photo albums are available on the web at www:ciltconvention2013.ciltsl.com/

Book Launch.

CILTSL conducted two special events in conjunction with the inaugural ceremony of the International Convention. One event was the launch of the book –"John Diandas Memorial Lectures Series" in memory of late John Diandas. The book contains ten lectures delivered as John Diandas Memorial Orations by eminent personalities. The Book is of value to practitioners and aspiring entrants to the profession. The first copies were presented to CILT International President Dr Dorothy Chan and Mr Cyril Bleasedale, former Secretary General of CILT, who was a close associate of the late John Diandas.

Award of John Diandas Memorial Scholarship.

During the year 2013, a trust fund was established with a generous donation made by Mrs Chandra Iddamalgoda in memory of the late John Diandas. The mandate of the Trust is to offer financial support to students engaged in post graduate studies in the Transport and Logistics sector. The first scholarship of the John Diandas Memorial Trust was awarded to Mr Janaka Weerawardene at the inaugural ceremony of the Convention. The first recipient of the John Diandas Memorial Scholarship will undertake research on "Integrated Transport Network Planning for Urban Areas" for his PhD. Mr Weerawardene holds a B.Sc. in Civil Engineering from the University of Moratuwa and a M.Sc. from the same university in the field of Transportation and Highway Engineering. His application for the scholarship was selected by the Management Committee of the Trust in accordance with the process as laid down in the trust instrument.

ACTIVITIES OF THE STANDING SUB-COMMITTEES

1. Membership Criteria Sub-committee.

- Prof. Amal Kumarage FCILT - Chairperson
- Romesh David CMILT - Member
- Rohan Abeywickrema FCILT - Member
- Channaka De Alwis CMILT - Member

This committee is responsible for formulating membership criteria and updating such in accordance with the guidelines of CILT International. The task faced by the sub-committee in the recent past was the formulation of relevant criteria to regulate the admission of new applicants in keeping with the authority granted under Territorial Status; which was to be implemented with effect from the beginning of the year under review. The sub-committee was successful in formulating such criteria and received the sanction of the COT despite our standard being slightly higher than the International Guidelines. The sub-committee thereafter regularly reviewed the process of evaluation throughout the year and recently modified a few of clauses to suit the variations in different sectors in the Industry.

2. Membership Evaluation Sub Committee

- Rohan Abeywickrema Hon FCILT - Chairperson
- Mrs Mandrie Sahabandu FCILT - Member
- Mr Vernon De Rosairo FCILT - Member
- Mr Channaka De Alwis CMILT - Secretary/Member

This is the pivotal Subcommittee that ensures conformity and transparency in recommending applicants for election to various categories of membership. They have maintained consistency in the process and have gained experience over the years. The committee has processed about 50 applications during the year under review.

3. Evaluation Panels

Having achieved Territorial status, the Council felt the need for standardisation in the process of evaluating of applicants from specific disciplines of the Industry. Given that members of the Evaluation Subcommittee may not always possess sector specific knowledge on every sectors and in order to buttress the evaluation of the sub-committee, four Industry panels were appointed with effect from Jan 2013. Their guidance has helped resolve some complexities and complications surrounding a few applications.

a. Aviation Sector

Ajith Ekanayake CMILT
Prof. Saman Bandara FCILT
Ali Kamil CMILT
Chaminda Perera CMILT

b. Marine Sector

Lasitha Cumaratunga CMILT
Capt. D J Amarasuriya FCILT
Saliya Senanayake FCILT
Amal Rodrigo CMILT

c. Logistics & Supply Chain

Gayani De Alwis CMILT
Niral Kadawatharatchie CMILT
Channaka De Alwis CMILT

d. Land Transportation

Prof. Amal Kumarage FCILT
H A Premaratne FCILT
Namalie Siyambalapitiya CMILT

4. Membership Drive Sub-Committee

- Namalie Siyambalapitiya CMILT - Chairperson.
- Amal Rodrigo CMILT - Member
- Dr. T.L. Gunaruwan CMILT - Member
- Capt. D.J. Amarasuriya FCILT - Member
- Upali de Zoysa CMILT - Member
- Ravi Edirisinghe CMILT - Member
- Baudhi Abeysekara AFFILIATE - Member

The Membership Drive sub-committee is focused on attracting members ranging from under graduate students to talented Professionals through promotional programmes in conjunction with other Subcommittees. With formation of the WiLAT, the subcommittee has succeeded in drawing many women members

5. CILT Young Professionals Forum

- Nujith Samarawickrema CMILT - Chairperson
- Nishantha Fernando MILT - Member(Chairman YPFC)
- Niles Perera - Member

The Young Professionals Forum is a global initiative of CILT to identify and provide future leaders with opportunities to develop their talents and gain confidence. Taking forward the initiative of the CILT International, the YPF in Sri Lanka have displayed their capabilities during the year under review. During the Global convention 2013 in Colombo the YPF organized a symposium for YPs. A young member, Tharaka Rupasinghe whose research in the use of the concepts of supply chain management in the Sri Lankan blood transfusion supply chain was adjudged the Winner at the symposium.

The YPF have made great strides in popularising the Logistics and Transport industry among school children. They conducted a seminar in Kandy. The "Young Professionals' Challenge" was another innovation by them. The selected research work was presented to the general membership in the form of presentations. The winners were awarded cash prizes generated through projects of the YPF.

6. Education/Accreditation

- Dr Indika Sigera CMILT - Chairperson
- Romesh David CMILT - Member
- Prof Amal Kumarage FCILT - Member
- Priyal De Silva FCILT - Member

This Committee is engaged in the accreditation process of education related activities for CILT-SL. With its authority to accredit institutions for educational purposes the committee has met the challenge of formulating specific guidelines for this purpose. After prolonged deliberations and gathering relevant information the committee was able to compile its documents towards the end of 2013. These received the sanction of Mr Jon Harris the International Professional Development Coordinator (IPDC). The IPDC was delighted with the standards proposed by the local Education and Accreditation Committee by way of a comprehensive Accreditation Manual; arising from which Sri Lanka has been authorised to independently carry out its Service Provider

accreditation process. The first such accreditation undertaken was on CINEC. The evaluating panel completed their visit to CINEC in Jan 2014. The Committee was also successful in finalizing two joint programmes for the aviation sector with the Srilankan Airlines Aviation Academy during the year.

7. John Diandas Memorial Fund Management Committee (JDMFC)

- Prof Amal S Kumarage - Chairperson.
- Rohan Abeywickrema - Member.
- Dr T L Gunaruwan - Member.
- Namalie Siyambalapitiya - (Convenor and Secretary).
- A Vice Chairman of CILTSL - Pending nomination by Chairman CILTSL.

Mrs Chandra Iddamalgoda donated Rs. 5 million to CILTSL in memory of the late Mr John Diandas, to set up a Trust Fund to offer financial support to any student following post graduate studies in the Transportation sector and any connected activity. The Committee was formed with the unanimous approval of the Council of CILTSL, as a separate Committee to administer the trust. Its terms of reference were drafted and approved by the Council. The JDMFMC is empowered to utilize income from this trust fund for purposes as given below subject to ratification by the CITSL Council.

i. To grant a scholarship annually for a full time research student following a post graduate program of study in a university in the area of public transport relevant to Sri Lanka. Funds would be available for a maximum period of one year.

ii. Provision of a sum not exceeding Rs. 200,000/= to CILTSL for purpose of presentation and dissemination of research findings of the candidates funded by the JDMF who agree to make such presentation before funds are allocated.

ii. Reimbursing of expenditure relating to the John Diandas Memorial Lecture not exceeding Rs 100,000/-.

<u>John Diandas Memorial Lecture 2013</u>

The memorial lecture for this year was held on 18 July 2013 at the Auditorium of the Institute of Engineers Sri Lanka at #120/15, Wijerama Mawatha Colombo 7.
Dr. Saman Bandara Senior Professor of the Department of Transport and Logistics Management, University of Moratuwa, made the oration on " Equity issues in Public Transport" The event attracted over 100 participants from various sectors in the Industry.

8. International Conference – 2013

- Niral Kadawatharatchie - Chairperson
- Channaka De Alwis - Member
- Capt. Lasitha Cumaratunga - Member
- Ajith Ekanayake - Member
- Gayani De Alwis - Member
- Ali Kamil - Member
- Amal Rodrigo - Member
- Chaminda Perera - Member
- Henry De Silva - Member
- Varuna Rathnaweera - Member
- Anton Rohantha Samarasinghe - Member
- Janaka Sumithrarachchi - Member

The annual International conference 2013, themed "Future of Logistics & Transport from a Global Perspective", concluded on 05 June 2013 at the Colombo Kingsbury Hotel. The successful conference was attended by the President of CILT Dr Dorothy Chan who was the Chief Guest. The convention was also attended by many other distinguished personalities within the global CILT family and several International Delegates.

Given below is an overview of the presentations and addresses by eminent Sri Lankan and international personalities at this year's Conference. These drew attention to their own success stories or pertinent case studies; relevant from an academic and industry perspective.

- Address by the Keynote Speaker – Scott Case - *Evolution of Dynamics in Logistics to Facilitate Global Trade.*

- Chinthaka Jayaweera - *Reaping the Business Benefits of Sustainable Shipping.*

- Mark Millar - *Exploring the Mega Forces re-shaping Aviation Supply Chains.*

- Suresh Shah. - *Future Role of Logistics in Creating Competitive Advantage.*

- Prof Amal Kumarage - *The Challenge of Re-launching Public Transport for a Middle Income Country"*

9. Awards & Exhibition

- Rohan J. Abeywickrema - Chairperson
- Namalie Siyambalapitiya - Member
- Upali Gunawardena - Member
- Chaminda Perera - Member
- Amal Rodrigo - Member

This is a re-constituted subcommittee to plan and execute exhibitions and awards that could draw public and industry attention. The preliminary work and negotiations began with a professional PCO during the year. The dates of events are not finalized due to constraints on the choice of available venues. The proposal for awards is to recognize and appreciate outstanding organizations and individuals who contribute towards the development of the T&L industry in Sri Lanka. The criteria for the awards are presently

being formulated and no definite decisions have been reached. The Committee is engaged in the widest possible consultations.

10. **WiLAT**.

Gayani De Alwis - Co-Chair
Namalie Siyambalapitiya - Co Chair

The newest and the youngest forum of the CILT was launched in March 2013 as a prelude to the Global launch of WiLAT. It was scheduled for launch during the International convention in Colombo in June 2013. Since then WiLAT Sri Lanka has progressed. It has developed a brochure of careers for women in the industry and a data base of the associated women cadres, besides forming its own executive committee and concluding its first AGM in October 2013.

11. CILTSL History & Corporate Plan

H. A. Premaratne - Chairperson
Priyal De Silva - Member
Saliya Senanayake - Member
Rohan J. Abeywickrema - Member
Romesh David - Member
Amal Kumarage - Member

CILT Corporate plan lays down the strategy for the institute with its mission as a guide to the Council and all other stake holders. In recognition of the importance of documenting the plan of action for CILTSL, it has prepared the first phase of the Corporate Plan till 2016 together with a brief history of the institute. The committee has identified strengths and weaknesses of the Institute through a SWOT analysis.

SOME MOMENTS TO REMEMBER

RECEIVING THE CERTIFICATE OF TERRITORIAL STATUS

From left: HRH Princess Anne, Romesh David (Chairman - CILT Sri Lanka), Prof. Alan Waller (Outgoing President - CILT International) Saliya Senanayake (International Vice President - CILT International

UNVEILING OF WiLAT LOGO DURING CONVENTION 2013

WiLAT GLOBAL FAMILY AT THE INTERNATIONAL CONVENTION-COLOMBO –JUNE 2013

LAUNCH OF THE WiLAT SRI LANKA 24TH MARCH 2013

JOHN DIANDAS MEMORIAL LECTURE SERIES BOOK LAUNCH

JOHN DIANDAS MEMORIAL LECTURE -2013

WiLAT EXECUTIVE COMMITTEE - 2013

THE FINANCIAL STATEMENTS FOR THE YEAR

ENDED 31 DECEMBER 2013

INDEPENDENT AUDITORS' REPORT

TO THE MEMBERS OF THE CHARTERED INSTITUTE OF LOGISTICS AND TRANSPORT

Report on the Financial Statements

We have audited the accompanying financial statements of The Chartered Institute of Logistics and Transport, ("the Institute") which comprise the statement of financial position as at 31 December 2013, and the statements of comprehensive income and accumulated fund and cash flows for the year then ended, and notes, comprising a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Sri Lanka Accounting Standard for Small and Medium Sized Entities ("SLFRS for SMEs"). This responsibility includes: designing, implementing and maintaining internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

Scope of Audit and Basis of Opinion

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Sri Lanka Auditing Standards. Those standards require that we plan and perform the audit to obtain reasonable assurance whether the financial statements are free from material misstatement.

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting policies used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

Except as discussed in following paragraphs, we have obtained all the information and explanations which to the best of our knowledge and belief were necessary for the purposes of our audit. We therefore believe that our audit provides a reasonable basis for our qualified opinion.

Opinion

Provision for income tax has not been made by the institute for the year ended 31 December 2013. In our opinion, except for the effects of the above on the financial statements, so far as appears from our examination, the Institute maintained proper accounting records for the year ended 31 December 2013 and the financial statements give a true and fair view of the financial position of the company as at 31 December 2013 and of its financial performance and its cash flows for the year then ended in accordance with Sri Lanka Accounting Standard for Small and Medium-Sized Entities.

CHARTERED ACCOUNTANTS
Colombo
05 March 2014 Draft

THE CHARTERED INSTITUTE OF LOGISTICS AND TRANSPORT
STATEMENT OF COMPREHENSIVE INCOME

For the year ended 31 December,	Note	2013 Rs.	2012 Rs.
Income		1,497,000	1,496,200
Other income	**2**	14,688,610	3,930,184
Total income		**16,185,610**	**5,426,384**
Administrative expenses	**3**	(762,470)	(751,098)
Other operating expenses	**4**	(10,011,011)	(4,488,031)
Total expenses		**10,773,481**	**(5,239,129)**
Surplus before tax expense		**5,412,129**	**187,255**
Tax expense	**12**	**-**	**-**
Surplus for the year		**5,412,129**	**187,255**
Accumulated fund at the beginning of the year		**3,050,812**	**2,863,557**
Accumulated fund at the end of the year		**8,462,941**	**3,050,812**

The financial statements are to be read in conjunction with the related notes, which from as an integral part of these financial statements of the Institute.

The Council Members are responsible for the preparation and presentation of these financial statements in accordance with SLFRS for SMEs.

Approved and signed for and on behalf of the Council:

Romesh David
Chairman
The Chartered Institute of Logistics and Transport

Upali Gunawardena
Treasurer
The Chartered Institute of Logistics and Transport

Colombo
05 March 2014

THE CHARTERED INSTITUTE OF LOGISTICS AND TRANSPORT
STATEMENT OF FINANCIAL POSITION

As at 31 December,	Note	2013 Rs.	2012 Rs.
Assets			
Non-current assets			
Property plant and equipment	**5**	111,372	158,259
Total non-current assets		**111,372**	**158,259**
Current assets			
Subscription receivable	**6**	792,521	727,853
Other receivables	**7**	347,803	1,183,100
Fixed deposits	**8**	10,895,566	5,730,001
Cash and cash equivalents	**9**	2,091,274	832,202
Total current assets		**14,127,164**	**8,473,156**
Total assets		**14,238,536**	**8,631,415**
Funds and liabilities			
Accumulated fund		8,462,941	3,050,812
John Diandas Memorial Fund	**10**	5,544,554	5,194,323
Total funds		**14,007,495**	**8,245,135**
Current liabilities			
Subscription received in advance		51,875	115,667
Accrued expenses	**11**	87,253	178,700
Tax expense payable		91,913	91,913
Total current liabilities		**231,041**	**386,280**
Total fund and liabilities		**14,238,536**	**8,631,415**

The financial statements are to be read in conjunction with the related notes, which from an integral part of these financial statements of the Institute.

THE CHARTERED INSTITUTE OF LOGISTICS AND TRANSPORT
STATEMENT OF CASH FLOW

For the year ended 31 December,	**2013**	**2012**
	Rs.	**Rs.**
Cash flow from operating activities		
Surplus before income tax	5,412,129	187,255
Adjustment for:		
Interest income	(248,899)	(93,634)
Depreciation	46,887	46,887
Provision for bad/ doubtful debt	592,809	500,000
Operating cash flow before working capital changes	**5,802,926**	**640,508**
Adjustment for working capital changes		
(Increase)/ decrease in subscription receivable	(657,477)	(522,853)
(Increase)/decrease in other receivables	845,434	(485,100)
Increase/ (decrease) in accrued expenses	(91,447)	132,700
(Decrease)/ increase in subscription received in advance	(63,792)	(276,833)
Net cash used in operating activities	**5,835,644**	**(511,578)**
Cash flows from investing activities		
Investments in fixed deposits	(5,150,564)	(5,035,147)
Interest income received	223,761	95,020
Net cash used in investing activities	**(4,926,803)**	**(4,940,127)**
Cash flows from financing activities		
John Diana's Memorial Grant	350,231	5,194,323
Money transferred from The Ceylon Chamber of Commerce	-	542,500
Net cash generated from financing activities	**350,231**	**5,736,823**
Net increase cash and cash equivalents	1,259,072	285,118
Cash and cash equivalents at the beginning of the year	832,202	547,084
Cash and cash equivalents at the end of the period **(Note 09)**	**2,091,274**	**832,202**

The financial statements are to be read in conjunction with the related notes which from an integral part of these financial statements of the Institute.

1. Accounting policies

1.1 Reporting entity

The Chartered Institute of Logistics and Transport ("the Institute") is an Association registered and located at D.R Wijewardana Mawatha, Colombo 10.
The principle objectives of the Institute are to promote and encourage the art and science of logistic and transport.

1.2 Basis of preparation

(a) Statement of compliance
The financial statements have been prepared in accordance with Sri Lanka Accounting Standard for Small and Medium Sized Entities (SLFRS for SMEs). These are the Company's first financial statements prepared in accordance with SLFRS for SMEs and First-time Adoption of Sri Lanka Accounting Standards for Small and Medium Sized Entities (SLFRS 1) has been applied.

(b) Basis of measurement
The financial statements have been prepared on the historical cost.

(c) Functional and presentation currency
These financial statements are presented in Sri Lankan Rupees, which is the Company's functional currency.

(d) Use of estimates and judgments

The preparation of financial statements in conformity with Sri Lanka Accounting Standard for Small and Medium Sized Entities (SLFRS for SMEs) requires management to make judgments, estimates and assumptions that affect the application of accounting policies and reported amounts of assets, liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances, the result of which form the basis of making the judgment about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an on-going basis. Revisions to accounting estimates are recognized in the period in which the estimates are revised if the revision affects only the financial year or in the period of the revision and future periods if the revision affects both current and future financial years.

1.3 Significant accounting policies

The accounting policies set out below have been applied consistently to all periods presented in these financial statements. Certain comparative amounts in the financial statements have been reclassified to conform to the current year's presentation.

(a) Foreign currency

i. Foreign currency transactions
Transactions in foreign currencies are translated in to reporting currency at the rate of exchange ruling at the date of transaction. Monetary assets and liabilities denominated in foreign currencies at the reporting date are retranslated to the functional currency at rate of exchange prevailing at that date. Foreign currency gain or loss on monetary items exchange differences arising on translation are recognized in the income statement.

Cash and cash equivalents
Cash and cash equivalents comprise cash balances and call deposits with maturity of three months or less from the acquisition date that are subject to an insignificant risk of changes in their fair value, and are used by the Company in the management of its short-term commitments.

(b) Property, plant and equipment

(i) Recognition and measurement
Items of property, plant and equipment are measured at cost less accumulated depreciation and accumulated impairment losses.

Cost includes expenditure that is directly attributable to the acquisition of the asset. The cost of self-constructed assets includes the following:

- cost of materials and direct labour;
- any other costs directly attributable to bringing the assets to a working condition for their intended use;
- When the group of asset to obligation to remove the asset or restore the site, an estimate of the costs of dismantling and removing the items and restoring the site on which they are located, and capitalised borrowing costs.

Purchased software that is integral to the functionality of the related equipment is capitalised as part of that equipment.

When parts of an item of property, plant and equipment have different useful lives, they are accounted for as separate items (major components) of property, plant and equipment.

Any gains and losses on disposal of an item of property, plant and equipment is recognised in profit or loss.

(ii) Subsequent expenditure

Subsequent expenditure is capitalised only when it is probable that the future economic benefits associated with the expenditure will flow to the Company incurred.

(iii)Depreciation
Items of property, plant and equipment are depreciated on a straight- line basis in profit or loss over the estimated useful lives of each component.

Items of property, plant and equipment are depreciated from the date that they are installed and are ready for use, or in respect of internally constructed assets, from the date that the asset is completed and ready for use.

The estimated useful lives for the current and comparative periods are as follows:

	Years
Computer equipment	4

All assets are depreciated from the month of the asset is available for use up to the month of disposal.

(c) Revenue recognition
Revenue is recognised to the extent that it is probable that the economic benefits will flow to the Institute and the revenue can be reliably measured on an accrual basis. Revenue is measured at the fair value of the consideration received or receivable. The following specific criteria are used for the purpose of recognition or revenue.

i) Membership subscription

Membership subscription is accounted for on time accrual basis.

ii) Interest income
Interest income represents the interest on fixed deposits and is accounted on accrual basis.

d) Expenses
All expenditure incurred in the operations of the business and in maintaining the capital assets in a state of efficiency have been charged to income in arriving at the Institute's profit/ loss for the year.

e) Events occurring after the balance sheet date
All material post balance sheet events have been considered and where appropriate adjustments to or disclosures in the financial statements have been made.

f) Commitments and contingencies
Contingencies are possible assets or obligations that arise from a past event and would be confirmed only on the occurrence or non-occurrence of uncertain future events, which are beyond the Institute's control.

Commitments and contingent liabilities are disclosed in Notes to the financial statements.

For the year ended 31 December,		2013	2012
		Rs.	Rs.
2	**Other income**		
	Interest income	248,899	93,634
	International Conference	6,169,837	3,258,300
	International Convention	6,650,817	-
	P.B. Karandawala memorial lecture	-	50,000
	Student ID cards	70,500	10,500
	Sale of tie	25,000	38,000
	L.S. de Silva memorial lecturer	-	50,000
	John Diandas memorial lecture	-	70,000
	Young Professional Forum	-	39,000
	New Membership Registration	18,200	10,500
	Renewal Corporate Partnership	900,000	300,000
	Recovery of expenses	-	10,250
	Assessment fee	287,000	-
	International Conference 2012 income adjustment	32,500	-
	Transfer from John Diandas memorial fund	285,857	-
		14,688,610	**3,930,184**
3	**Administrative expenses**		
	Postage and telephone	82,514	81,417
	Printing and stationery	63,549	182,038
	Office Equipment Maintenance	1,020	5,100
	Courier charges	21,716	20,200
	Depreciation	46,887	29,288
	Entertainment and refreshments	45,420	62,891
	Sundry expenses	46,050	20,084
	News letter	30,000	50,000
	Subscription to CILTI	365,166	216,855
	Travelling	28,888	14,070
	Software Maintenance	31,260	69,155
		762,470	**751,098**
4	**Other operating expenses**		
	Secretarial fee	1,881,600	1,911,791
	Annual general meeting expenses	173,506	98,429
	P.B. Karandawala memorial lecture	-	117,893
	International Conference 2011	-	35,000
	International Conference 2012	-	1,057,761
	International Conference 2013	2,248,709	-
	International Convention	3,629,476	-
	Logistic leader's evening	-	2,940
	Corporate partnership	-	5,970
	John Diandas memorial lecturer	-	43,430
	L.S. de Silva memorial lecture	-	44,455
	Young professional forum	-	47,424

For the year ended 31 December,	2013	2012
	Rs.	Rs.
4 Other operating expenses *(Contd.)*		
Balance brought forward	7,933,291	3,365,093
Audit fee	51,200	73,137
Write off of subscription	50,875	28,000
Provision for bad/ doubtful debt	592,809	500,000
WHT paid	-	1,546
Bank Charges	3,205	3,135
Consultancy Allowance	1,050,000	460,000
Student ID	-	57,120
Write off receivable	43,774	-
Expenditure of John Diandas memorial fund	285,857	-
	10,011,011	**4,488,031**

5 Property plant and equipment

	Computer equipment	Total 2013	Total 2012
Cost	**Rs.**	**Rs.**	**Rs.**
Balance at the beginning of the year	187,547	187,547	187,547
Additions during the year	-	-	-
Balance at the end of the year	**187,547**	**187,547**	**187,547**
Depreciation			
Balance at the beginning of the year	29,288	29,288	-
Charge for the year	46,887	46,887	29,288
Balance at the end of the year	**76,175**	**76,175**	**29,288**
Written down value	**111,372**	**111,372**	**158,259**

6	**Subscription receivable**		
	Subscription receivable	1,885,331	1,227,853
	Less: Provision for doubtful subscription	(1,092,810)	(500,000)
	Receivable (Note 6.1)	**792,521**	**727,853**
6.1	Provision at the beginning of the year	500,000	-
	Charge for the year	592,810	500,000
	Provision at the end of the year	**1,092,810**	**500,000**
7	**Other receivables**		
	From DHL Global For YPF 2011		25,000
	Receivable IC 2011	48,000	40,000
	International Conference 2012		1,059,500
	Receivable YPF Mr Nishantha Fernando	-	4,000
	Receivable IC 2012	-	54,600
	WiLAT	172,687	-
	YPF	116,979	-
	Interest receivable	10,137	-
		347,803	**1,183,100**

As at 31 December,		2013	2012
8	**Fixed deposits**		
	National Savings Bank	551,884	500,000
	Bank of Ceylon ***(Note 8.1)***	10,343,682	5,154,825
		10,895,566	**5,654,825**

8.1 Rs. 5,544,554/- of these funds are restricted in use for the purpose of John Diandas Memorial Fund.

9	**Cash and cash equivalents**		
	Call deposit	800,000	-
	Bank of Ceylon	1,281,274	723,057
	Sampath Bank	-	99,145
	Petty cash	10,000	10,000
		2,091,274	**832,202**
10	**John Diandas Memorial Fund**		
	Balance at the beginning of the year	5,194,323	5,000,000
	Income to the fund	636,088	194,323
	Expenses from the fund	(285,857)	-
		5,544,554	**5,194,323**

The purpose of this fund is to promote the study and research, along with the publication, presentation and discussion thereof on public transport as relevant to Sri Lanka and the conduct of the annual John Diandas Memorial Lecture.

11	**Accrued expenses**		
	P&C Paper Supplement for 2012	-	109,200
	Audit fee	58,753	69,500
	Direct deposits	28,500	-
		87,253	**178,700**
12	**Tax expense**		
	Current tax expense	-	-

The Institute is liable for income tax expense under the Section 101(2) of the Inland Revenue Act No. 10 of 2006 at the rate of 10%. Accordingly, the Institute is liable for income tax on business profit or investment income whichever is higher. However, the Institute has not filed due returns of income with the Commissioner General of Inland Revenue, and it is still in the process of registration for taxation.

13 Commitments

There were no commitments outstanding as at the date of the statement of financial position.

14 Contingent liabilities

The Institute has no significant contingent liabilities as at the reporting date.

15 Events occurring after the reporting date

Subsequent to the reporting date, no circumstances have arisen which would require adjustment to or disclosures in the financial statements.

16 The Council Members' responsibility statement

The Council Members are responsible for the preparation and presentation of these financial statements in accordance with SLFRS for SMEs.

CILT SECRETARIAT

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AUDITORS

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BY ORDER OF THE COMMITTEE

Channaka de Alwis
Honorary Secretary

The Chartered Institute of Logistics and Transport

20th February 2014

Dear Member,

NOTICE OF ANNUAL GENERAL MEETING
Thursday 27th, 2014
Auditorium of the National Chamber of Commerce of Sri Lanka

The 30th Annual General Meeting of the Chartered Institute of Logistics & Transport Sri Lanka will be held on **Thursday 27th, 2014** commencing at 6.00 p.m. in the **"Auditorium (fourth floor) of the National Chamber of Commerce of Sri Lanka, # 450, D R Wijewardena Mawatha Colombo 10,** followed by cocktail reception.

Tentative Programme

5.30 p.m.	-	Registration.
6.00 p.m.	-	30th Annual General Meeting.
6.45 p.m.	-	Conclusion of the AGM.
6.45 p.m.	-	Cocktails.

The audited accounts for the year 2013 and other relevant documents will be made available at the reception and the agenda will be circulated in due course.

In order to proceed with the preliminary arrangements, we kindly invite you to complete and forward the attached response form to the Secretariat of CILT SL , by post/ fax 011 2698 494 **OR** by e-mail to: admin@ciltsl.com / sg@ciltsl.com , not later than Thursday **March 20, 2014**.

The Chairman and the CILTSL Council look forward to receive you at the AGM.

Channaka De Alwis
Hony. Secretary - CILTSL

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