



Assessed Membership Grade Application

Having read the criteria and guidance, I wish to apply for the following grade:

Membership No:

Member

Chartered Member

Chartered Fellow

I am an existing member of the Institute and would like to upgrade

Mr/Mrs/Miss/Ms/other:

Date of Birth

First Name(s):

Middle Name(s):

Surname:

Preferred first name for certificate (if different from first name):

Home Address:

Post code:

Country:

Telephone:

Mobile:

E-mail (required):

Company Name:

Address:

Post Code:

Country

Telephone

Direct Line:

E-mail (required):

Current Job Title:

Date Appointed:

Total number of years in Logistics and or Transport:

Number of years in a Senior Position:

Institute postal correspondence to
be sent to

Home

Work

Institute e-mail correspondence to
be sent to

Home

Work



Please complete and return this form to admin@ciltsl.com

Referees



You are required to supply the following referees to support your application:

- Member (MILT) - One Member or Chartered Member.
- Chartered Member (CMILT) - Two Chartered Members and/or Chartered Fellows.
- Chartered Fellow (FCILT) - Three Chartered Members and/or Chartered Fellows.
- If you have difficulty getting referees, contact CILT SL Secretariat

Name of Referee(s)	Membership No	Membership Grade
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Principal activity of your company/employers (Tick one box only)

- | | |
|---|---|
| Armed Forces | Maritime |
| Chemical, Oil and Pharmaceutical | Logistics Hardware and Equipment |
| Computer/ IT (Hardware and Software) Services | Logistics Services |
| Consultancy | Manufacturing |
| Design and Construction | Motor Industry (Goods, Passenger, Components) |
| Education / Training | National / Local Government |
| Engineering / Infrastructure | Passenger Transport |
| Facility Management | Retailing |
| Fast Moving Consumer Goods (FMCG) | Transport (Only) |
| Food and Grocery Products | Utilities |
| Freight Forwarding | Warehouse/ Storage (Only) |
| Health Services | Aviation |

Your level of responsibility (Tick one box only)

- | | |
|-----------------------------------|--|
| Chief Executive / Owner / Partner | Operator / Driver |
| Clerical / Administration | Senior Manager (Responding to Board) |
| Director / Board Member | Specialist /Analyst / Planner / Economist |
| Lecturer/Academic /Researcher | Student (Full Time) |
| Manager | Supervisor /Junior / First-Line-Manager / Co-ordinator |

Your area of operation (Maximum two boxes)

- | | | |
|----------------------------|-------------------------------|-------------------------------|
| Air Transport | Purchasing / Procurement | Consultancy / Research |
| Rail Transport | Education / Training | Road Transport |
| Inventory / Materials | Sales and Marketing | Logistics Services |
| Sea Transport | Logistics Strategy / Planning | Transport Strategy / Planning |
| Manufacturing / Production | Warehousing / Storage | Personnel |

Continuing Professional Development (CPD) Plan

All applications should be supported by a CPD Plan covering the next two years using the form below.



Alternatively, if you already have a CPD Plan of your own this may be submitted on the condition that it meets the requirements in our guidance notes.

Please contact CILT SL Secretariat for guidance if required.

OBJECTIVES	ACTION	RESOURCES	MEASUREMENT	TARGET DATES
What do I want/ need to learn?	What will I do to achieve this?	What support/ resources do I need?	What will my success criteria be?	What will I do to achieve this?

Your Continuing Professional Development (CPD) Plan

You must include a two year CPD Plan with your application which should include some of the following:

Developing personal and technical skills in order to contribute to your organisation's strategy.

Undertaking a further qualification or training in the profession.

Supporting CILT Professional Sectors, Forums, Nations or Regions through attendance at relevant meetings.

Attending exhibitions, conferences, seminars and workshops on the profession including - but not exclusively - those arranged by CILT - twice a year as a minimum.

Reading sector specific news, journals and publications including Logistics & Transport Focus and using the internet for relevant news, references and research purposes.

Providing information to your peers on current practices in the profession.

Mentoring and coaching less experienced colleagues and/or Institute members.

Members of CILT Sri Lanka are required to keep up to date with developments in the profession. We suggest you keep a log of your CPD activities, achievements and key learnings for self-assessment purposes.

Professional Sectors and Forums

To receive the latest news, information and events you should join the Professional Sectors, Forums, Nations and Regions that are relevant to you.

ACTIVE TRAVEL & PLANNING

Accessibility & Inclusion
Transport Planning
Bus & Coach
Travel Demand Management
Cycling
Young Professionals
Environment & Sustainability

BUS & COACH

Accessibility & Inclusion
Bus & Coach
Transport Managers
Travel Demand Management
Environment & Sustainability
Young Professionals

TRANSPORT PLANNING

Accessibility & Inclusion
Transport Planning
Bus & Coach
Travel Demand Management
Simulation
Young Professionals
Environment & Sustainability
Transport Modelling
Transport & Logistics Safety

FREIGHT FORWARDING

Customs & International Trade
Transport & Logistics Safety
Food Logistics
Transport Managers
Environment & Sustainability
Young Professionals
Freight Forwarding
Warehouse & Materials Handling
Retail Logistics

AVIATION

Customs & International Trade
Transport & Logistics Safety
Food Logistics
Accessibility & Inclusion
Environment & Sustainability
Young Professionals
Freight Forwarding
Warehouse & Materials Handling
Retail Logistics

PORTS, MARITIME & WATERWAYS

Accessibility & Inclusion
Customs & International Trade
Food Logistics
Ports, Maritime & Waterways
Environment & Sustainability
Young Professionals
Freight Forwarding
Warehouse & Materials Handling
Retail Logistics
Transport & Logistics Safety

OPERATIONS MANAGEMENT

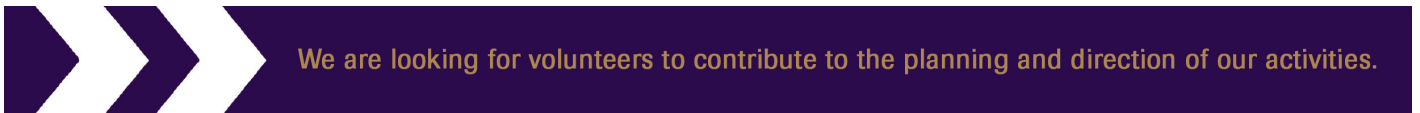
Capacity Management & Theory of Constraints
Environment & Sustainability
Inventory Management & Planning Systems
Lean & Business Process
Manufacturing Leadership & S&OP
Simulation
Service & Servitisation
Young Professionals
Warehouse & Materials Handling

LOGISTICS & SUPPLY CHAIN

Capacity Management & Theory of Constraints
Environment & Sustainability
Inventory Management & Planning Systems
Lean & Business Process
Manufacturing Leadership & S&OP
Simulation
Service & Servitisation
Young Professionals
Warehouse & Materials Handling
Defence
Construction Supply Chain
Logistics Research Network (LRN)
Outsourcing and Procurement
Retail Logistics
Transport Logistics Safety
Transport Managers

We are looking for volunteers to contribute to the planning and direction of our activities. Tick here if you would like to become involved:

Yes No



Guidance Notes

Your application form should be accompanied by a full Curriculum Vitae (CV) covering points 1, 2 and 3 below, plus copies of relevant qualification certificates and a two year CPD Plan.

1. Your current job role

Your position and responsibilities within your organisation.

Your financial/budgetary responsibilities.

The total number of employees in your organisation and the number who report to you (if applicable).

The key objectives of the position.

Your responsibilities for decision making and planning of resource allocation and financial decisions, including turnover and budget in relation to logistics and/or transport.

Your reporting lines (please attach a simple organization chart showing your position).

2. Your career history

Give brief details of previous job titles, organisations, dates of employment, responsibilities, and any other relevant information, including any notable achievements you consider should support your application.

Give details of your membership of any other professional bodies including the name, grade/post-nominal letters, date of election to the grade and copies of your membership certificate(s).

3. Your education and training

Describe university degree(s) and subject(s) taken including final grades and dates awarded.

Full details of other professional qualifications including the name of the institution or awarding body and dates awarded, and copies of any relevant certificates.

Briefly outline other courses and Continuing Professional Development (CPD) you have completed.

Application Declaration

I certify that the statements made in this application are correct. I promise that in the event of my election to membership of the Institute I will observe the Code of Professional Conduct*, will be governed by the Charter, Articles of Association and Bye-Laws of the Institute and will promote the objectives of the Institute as much as possible. If at any time I withdraw my membership of the Institute, I will, after payment of all subscriptions or other sums due from me including any subscription for the current year, send my resignation in writing to the Chief Executive and return all certificates of membership held by me and cease using the Institute's post-nominal letters.

Name and Signature

Date

I have included the following documentation with this application:

CV

Copies of relevant certificates

Two year CPD Plan

A copy of the Institute's Code of Professional Conduct is available on request at the secretariat.